



CREDENTIALLING AND SCOPE OF PRACTICE

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Victorian Healthcare Association Ltd



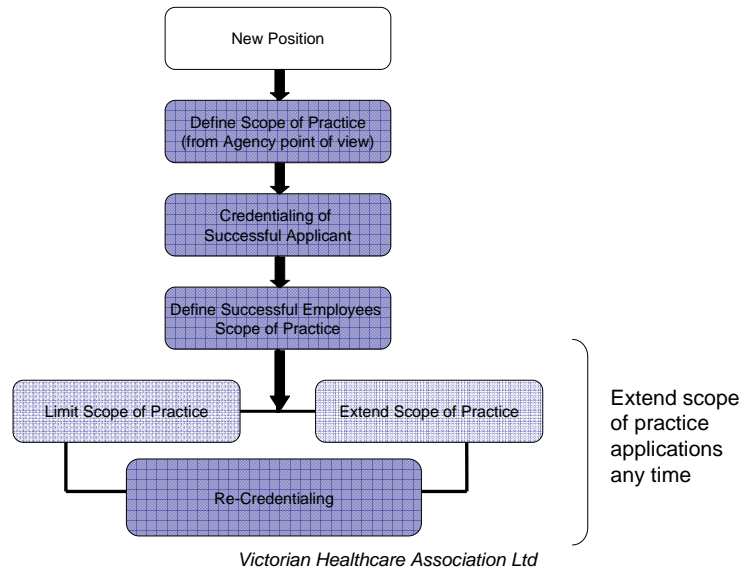
CREDENTIALLING AND SCOPE OF PRACTICE

- **Why**
 - As the Australian Council for Safety and Quality in Health Care indicates it is “to maintain and improve the safety and quality of the delivery of services” by ensuring staff are appropriately qualified and experienced, as well as providing a safe and appropriately resourced working environment from which to deliver the defined service

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- Scope of Practice from the Agency point of view

Made up of:

- Function
 - What is the position going to do?
 - Procedures, interventions
 - Categories of service ie assessment and treatment and/or surgical procedures
- Skills
 - What skills are needed to accomplish the function?
- Equipment
 - What range of equipment is needed and what speciality training is required to utilise it?
- Location

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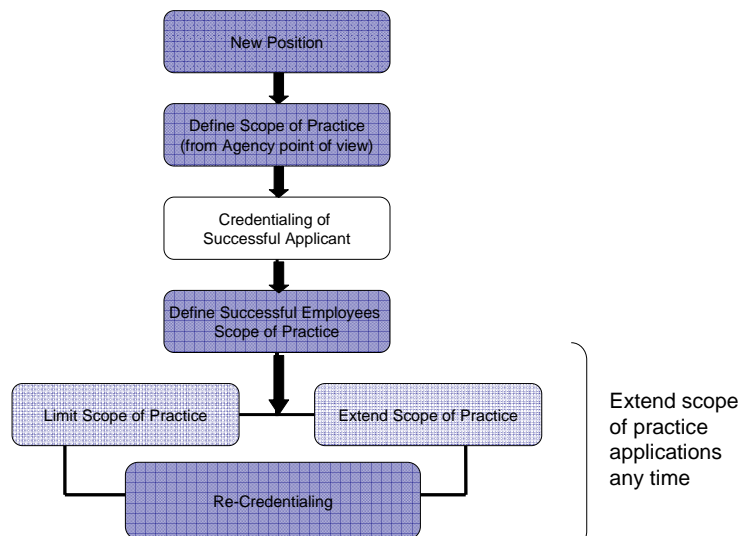
CREDENTIALLING AND SCOPE OF PRACTICE

- **Advertise, Interview, Appoint**
 - Staffing policy Recruitment and selection policy
 - Approval to Prepare or Vary a Contract
 - Authority to advertise and Appoint
 - Consent to check and release National Police record
 - Procedure for Organisations conducting National Police record check
 - Reference checklist
 - Request for reimbursement Police records check
 - Selection panel report

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- **Credentialing**

- Credentialing is the formal process used to verify the qualifications, experience and professional standing of medical practitioners for the purpose of forming a view about their competence, performance and professional suitability to provide safe, high quality health care services within specific organisational environments.

Credentialing and Defining the Scope of Clinical Practice Handbook,
Australian Council for Safety and Quality in HealthCare, May 2005

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- **Credentialing**

- In defining credentialing there are two types of information we as organisations should be checking.

Static

- Information to be verified once ie degrees, background.

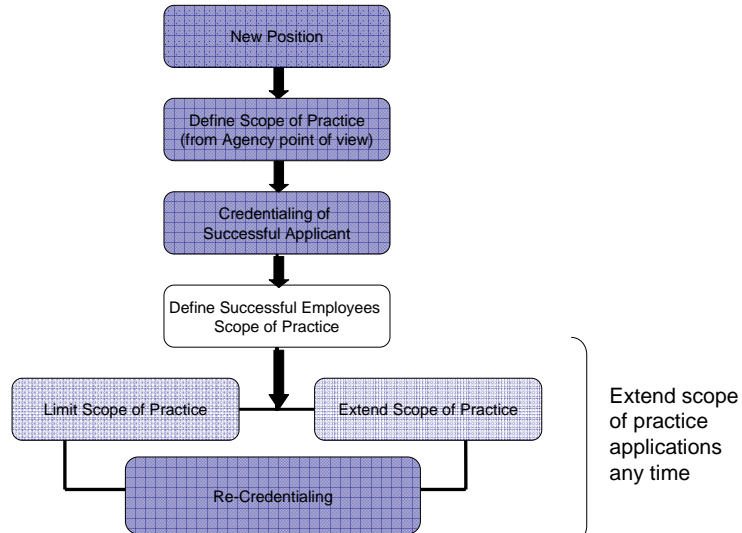
Dynamic

- Professional registrations, and ongoing professional and skill maintenance and development .
- VHA have developed a listing of professional registrations common to Community Health which will be available on the website.

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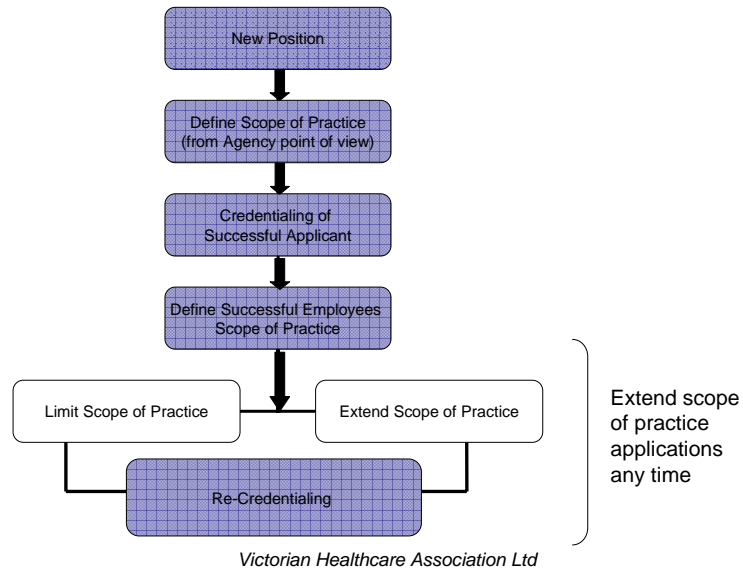
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- **Scope of Practice**
 - It follows on from credentialling and involves delineating the extent of an individual medical practitioners clinical practice within a particular organisation based on the individuals credentials, competence, performance and professional suitability, and the needs and capability of the organisation to support the practitioners scope of clinical practice.

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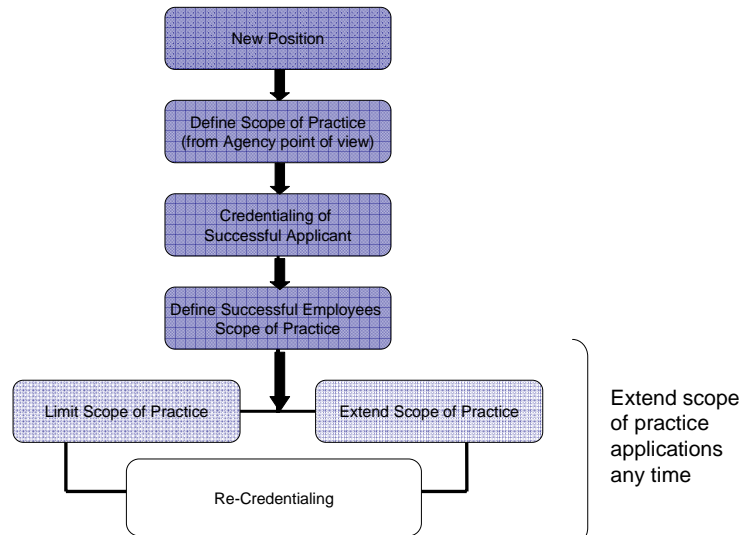
CREDENTIALLING AND SCOPE OF PRACTICE

- **Limit or Extend Scope of Practice**
 - Employees scope of practice, either limiting the range of work that particular worker can do, and if it is more than you have defined originally, you should look at officially extending the scope of practice for the person and the position.

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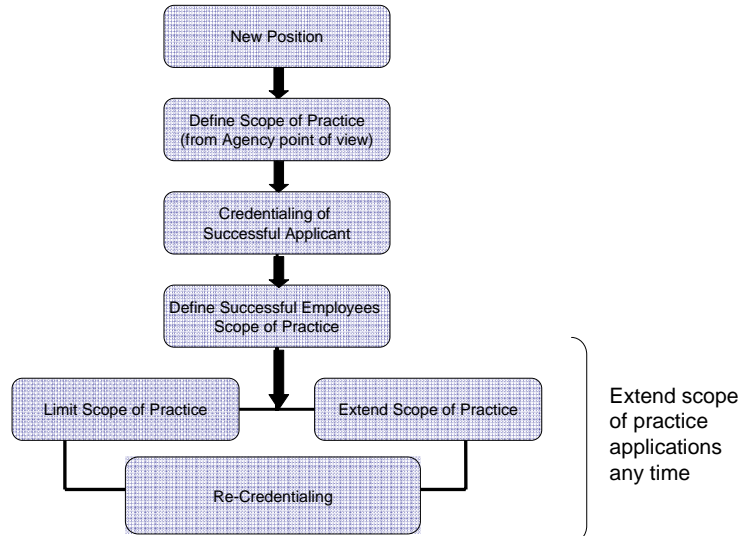
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- **Monitoring of registration and Re-credentialing**
 - Monitoring of registration needs to be done annually for particular professions that are mandated to maintain registration - VHA list.
 - Re-credentialing is ensuring that staff have kept up their skills and are still suited to the position.
 - Good time to review the scope of practice.

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